

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS' VOTING MEETING
Blackhawk High School Library
August 26, 2015**

MEETING MINUTES

PRELIMINARY MATTERS

Dr. Lance Rose, Board President, called the meeting to order at 7:37PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Ms. Aquino	Mr. Fleischman	Mrs. Helsing	Mrs. Kaszer
Mr. Pander	Mr. May	Dr. Rose	Mr. Yonkee
Mr. Young			

Also in attendance were:

Dr. Kerber – Superintendent
Mr. Christian Bareford – District Solicitor
Mr. Eric Brandenburg – Business Manager

A moment of reflection was held in lieu of an opening prayer.

There was an executive session for personnel matters prior to the meeting.

A motion was made by Ms. Aquino and seconded by Mr. Pander for approval of the June 18, 2015 meeting minutes.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Pander made a motion which was seconded by Mr. Young to approve the June 29, 2015 meeting minutes.

Verbal Vote: 9 Yes; 0 No; Motion Carried

A motion was made by Mrs. Helsing and seconded by Mr. Pander for approval of the June 30, 2015 meeting minutes.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing made a motion which was seconded by Mr. Pander to approve the July 27, 2015 meeting minutes.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Pander motioned to include the notation that Mr. Clendennen, Patterson Township, inquired about a personnel issue on the agenda during the March 19, 2015 meeting. This motion was seconded by Mr. Yonkee.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Young motioned to identify the board members who casted “Nay” votes to the approval of the preliminary budget; agenda item #3.4 on the May 28, 2015 agenda. Those board members were Ms. Aquino, Mr. May and Mr. Yonkee.

Verbal Vote: 9 Yes; 0 No; Motion Carried

PUBLIC RELATIONS AND COMMUNICATIONS

No Report

PUBLIC COMMENTS

Attorney Mr. George Verlihay, Chippewa Township, spoke on the high school’s unauthorized use of Dillon Street. Mr. Verlihay provide the history of side entrance leading to Dillon Street; including that it was created as an emergency access road and that the use was to be limited during day time hours. He requested that the board consider reinstating the agreement to restrict access to Dillon Street between 8AM and 6PM. Mr. Pander asked about weekends – no restrictions.

Mr. Joe Hamilton, Chippewa Township, spoke on Blackhawk School District’s grading system. Mr. Hamilton explained the he feels the current grading system has the potential to keep our student athletes from receiving scholarship monies. Mr. Hamilton requested that the board consider reviewing the grading system so as to provide a level playing field with students from other school districts. Dr. Kerber noted that Mr. Nelson has surveyed other districts in Beaver County. Dr. Rose noted he will have the educational committee review.

Mr. Fullen, Patterson Township, spoke on the supplement contracts and the assistant athletic directors. He has managed to find money in his budget to cover the cost of both assistant athletic directors and asked that the Board retain both assistants. Mr. Yonkee noted that over the years he has worked with Mr. Fullen, there has never been a deficit in his budget. Mrs. Helsing inquired about how many other schools in the area have 2 assistants; for comparison. They all have 1 but at the cost of both of Blackhawk’s. Ms. Aquino asked how much revenue does athletics bring back into the district – Not much. The value comes from press releases and marketing.

Mr. Clint Berchtold, Chippewa Township, addressed the board regarding agenda item 4.10 (Mr. Frombach’s contract to negotiate the support staff contract). Expressed concern over paying two business managers.

Mr. Kevin White, Chippewa Township, spoke on two topics. First, regarding revenue coming back to the district through athletics – in his 5 years of coaching, Mr. White has seen 17 girls offered scholarships. So it may not come back to the school district but does assist our students. Secondly, voiced concern for games when there is no Athletic Director present and situations arise.

Janet Girting, South Beaver, a custodian at BIS, expressed appreciation for the decision to dismiss the idea of outsourcing.

Mr. Bob Clendennen, Patterson Township, addressed agenda item 4.10, the contract for Mr. John Frombach. Mr. Clendennen spoke on budget revenue numbers and budgeted line items.

Mr. Clendennen also addressed PlanCon J and spoke on a list of PlanCon H projects, including Wilmington School District that has been waiting since August 2013 and has started to receive funds. Rochester was also noted on the list. Mr. Clendennen suggested having the business manager research to find out where Blackhawk stands.

Mr. Clendennen spoke on agenda item 11; Negotiation Committee stating that Mr. Yonkee's name was listed on the previous agenda. He also addressed protocol of Board Members and the Superintendent's involvement during negotiations. Dr. Rose responded that Mr. Yonkee was not a co-chair of the negotiation committee. Additional discussion was held regarding participation on the negotiation committee. Ms. Aquino made a motion to appoint Mr. Yonkee to the negotiation committee. Mr. Bareford advised that 1) the President has the ability to appoint committee members and 2) he also advised that this is an inappropriate topic for discussion in an open meeting. If continues, the board needs to move to executive session. Ms. Aquino clarified that the president can appoint and removed members from the committees.

FINANCE COMMITTEE

Mr. Yonkee requested approval to accept the Financial Reports for June and July. Mr. Young seconded this motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Yonkee moved and Mr. Pander seconded a motion to approve the payment of bills as follows:

- a. Fund 10 – General Fund: \$431,340.85 (June) \$378,761.88 (July)
 - b. Fund 32 – Capital Projects Fund: \$0 (June) \$5,790.00 (July)
 - c. Fund 51 – Cafeteria Fund: \$2,909.24 (June)
 - d. Fund 66 – UPMC Health Fund: \$279,902.71 (June) \$376,028.27 (July)
 - e. Fund 67 – UPMC Dental: \$15,401.00 (June) \$15,391.25 (July)
 - f. Fund 68 – UPMC Vision: \$2,250.00 (June) \$3,349.00 (July)
- Payroll: June \$792,584.30 July \$1,060,488.47

Verbal Vote: 9 Yes; 0 No; Motion Carried

The Monthly Insurance Reports for June and July were provided as an Information Item.

The motion was made by Mr. Yonkee and seconded by Mr. Pander to approve Nancy Weatherly and Eric Brandenburg as Blackhawk School District authorized representatives to make request upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for official purposes only.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Yonkee made the motion to approve the agreement with EdgeClick for website advertising. This motion was seconded by Ms. Aquino. Mr. Fleischman asked that any businesses identified as "not to contact" will be respected. Yes, the district has right of first approval.

Verbal Vote: 9 Yes; 0 No; Motion Carried

PERSONNEL COMMITTEE

Mrs. Helsing motioned for the approval for Emily Colligan to intern with JaneAnn Fucci, Blackhawk Intermediate School Principal from August 2015 until December 2015. This motion was seconded by Mrs. Kaszer.

Verbal Vote: 9 Yes; 0 No; Motion Carried

A motion was made by Mrs. Helsing to approve the following student teachers:

- a. McKenna Pontolli (Geneva), with Krystal Kier, Fall semester
- b. Danielle Muir (Geneva), with Laure Bartoe, Fall semester

This motion was seconded by Ms. Aquino.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing moved and Ms. Aquino seconded the motion to employ Terri Marshall as NPS cafeteria lunch monitor at a rate of \$7.25 per hour for the 2015-16 school year.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing motioned to employ Melinda Haddox as Highland Middle School Nurse at a salary of \$49,495 plus benefits, Step 19, Bachelors beginning with the 2015-16 school year. This motion was seconded by Ms. Aquino.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing made a motion to employ Maura Pasko as Blackhawk High School Math Teacher at a salary of \$49,495 plus benefits, Step 19, Bachelors beginning with the 2015-16 school year. This motion was seconded by Mr. Young

Verbal Vote: 9 Yes; 0 No; Motion Carried

The motion was made by Mrs. Helsing and seconded by Ms. Aquino to employ Teresa Morelli and Pam Kromka as consultants for the district in the amount of \$30 per hour per person, not to exceed \$5,000 per person.

Verbal Vote: 9 Yes; 0 No; Motion Carried

A motion was made by Mrs. Helsing and seconded by Mr. Pander to move the following employees on the salary schedules per BEA contractual language (contract 2014-2018) for the 2015-16 school year as listed below:

- a. Joy Winters, from Masters MA+00 step 13 to Masters MA+12 step 13, \$60,235
- b. Brian Bain, from Masters MA+21 step 15 to Masters MA+30 step 15, \$58,495
- c. Brooks Roorback, from Bachelors step 16 to Masters MA+00 step 16, \$55,275

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing made a motion to approve the following nurse and secretary substitutes for the 2015-16 school year. Mr. Yonkee seconded the motion.

- a. Sonja Reed
- b. Paula Garen
- c. Kim Brunson
- d. Genevieve Lincheck
- e. Tammy Duespohl
- f. Rose Dunkerly
- g. Teresa Morelli
- h. Nancy Shebish
- i. Mary Kay Jones
- j. Floyd Panella (drivers ed)
- k. Beth Smith
- l. Pam Adiutori

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing motioned to accept the revised notice of retirement for Sue Lukacs, food service director. Mrs. Kaszer seconded the motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing made a motion to approve the proposed contract with John Frombach to continue negotiations with Blackhawk Educational Support Personnel. The motion was seconded by Mr. Pander. The recommendation was made to limit the hours to 16 hours or approximately \$960.00. If not completed during that timeframe Mr. Brandenburg would continue the negotiations. The contract will be amended to include the mentioned limitations. Mr. May noted that he does not have the information to go on. Mrs. Kaszer inquired as to when the next negotiation meeting is scheduled – September 30, 2015. Mrs. Kaszer made a motion to table this agenda item until the September 10, 2015 board of directors meeting. Mr. May seconded the motion.

Verbal Vote: 9 Yes; 0 No; Motion to Table Carried

Discussion was held regarding hiring of individuals pending their clearances. Are these individuals able to work within their roles? Mr. Bareford explained that they can be hired, however, they are not to work unsupervised with students without their clearances.

The motion was made to employ Delores Olshanski as part time food service worker at a rate of \$7.25 per hour pending clearances by Mrs. Helsing and seconded by Mr. Yonkee. **Verbal Vote: 9 Yes; 0 No; Motion Carried**

Mrs. Helsing motioned to employ DustyLynn Rapp as part time food service worker at a rate of \$7.25 per hour pending clearances. This motion was seconded by Mr. Pander.

Verbal Vote: 9 Yes; 0 No; Motion Carried

The motion was made by Mrs. Helsing and seconded by Mr. Pander to employ Jennifer DoVidio as part time food service worker at a rate of \$7.25 per hour pending clearances.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing moved to employ Norma Vorderbrueggen as a food service consultant at a rate of \$11.00 per hour. Mr. Pander seconded the motion. Discussion was held regarding the role of this position. A motion to table was made by Mr. May and seconded by Mrs. Aquino. A roll call vote was taken regarding tabling this agenda item.

Yes – In Favor of Tabling	No – Not in Favor of Tabling
Mr. May	Dr. Rose
Ms. Aquino	Mr. Young
Mr. Yonkee	Mrs. Helsing
	Mrs. Kaszer
	Mr. Fleischman
	Mr. Pander

Motion to table failed. A vote was taken on the original motion.

Verbal Vote: 7 Yes; 2 No; Motion Carried (Nay votes casted by Mr. May and Ms. Aquino)

Mrs. Helsing moved to employ Sharon LeBlanc as Northwestern Primary Kitchen Manager at a rate of \$9.00 per hour. Mr. Pander seconded the motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

The motion was made to employ Leigh Ann Janicki as Northwestern Primary School lunch monitor at a rate of \$7.25 per hour pending clearances by Mrs. Helsing; seconded by Mr. Yonkee.

Verbal Vote: 9 Yes; 0 No; Motion Carried

The motion was made to employ Patricia Thomas as Patterson Primary School lunch monitor at a rate of \$7.25 per hour pending clearances by Mrs. Helsing; seconded by Mrs. Kaszer

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Fleischman recognized all of the cafeteria staff and thanked them for their service to the students and district.

Mrs. Helsing motioned to approve Elizabeth Walkins to utilize sick days beginning August 19, 2015 until October, 2015 pending doctor's orders. Mr. Pander seconded this motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing motioned to employ Jenn Specht as Blackhawk Intermediate School lunch monitor at a rate of \$7.25 per hour pending clearances. This motion was seconded by Mr. Yonkee.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mrs. Helsing made a motion to employ Debbie Young as consultant for the district in the amount of \$15.00 per hours. Mr. Yonkee seconded. Dr. Kerber will confirm that this is a negotiated rate.

May inquired about the role of consultant and was advised that it is believed she will train her replacement. Mr. May made a motion to table this item until the September 10th meeting, seconded by Ms. Aquino.

Verbal Vote: 7 Yes; 2 No; Motion to Table Carried. Nay votes casted by Mr. Fleischman and Mrs. Helsing.

EDUCATION COMMITTEE

Ms. Aquino made a motion to appoint Noah Simms as primary student representative to the Board of School Directors for the 2015-16 school year. This motion was seconded by Mr. Young.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Ms. Aquino motioned for approval of the following activity accounts. This motion was seconded by Mr. Yonkee.

- a. Athletic
- b. High School

Mr. Fleischman inquired if these reports will be prepared monthly – Yes.

Verbal Vote: 9 Yes; 0 No; Motion Carried

A motion was made by Ms. Aquino and seconded by Mr. May to approve the following field trip.

- a. BHS Band (40), Dave Zaccari, Band to BIS for recruitment, August 28, 2015.

Verbal Vote: 9 Yes; 0 No; Motion Carried

BUILDING AND GROUNDS/REAL ESTATE

Mr. Pander made a motion to approve the submission of Plancon J for the Highland Middle School Project. Mr. May seconded this motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Pander made a motion to approve hiring a backhoe operator and soils scientist (companies to be determined) for Northwestern Primary School, at a cost not to exceed \$2,000, for the preliminary determination of the site's soil suitability for further consideration of a new on-lot sewage system. This motion was seconded by Mrs. Kaszer. Mr. Pander explained that the results of this test is needed by the DEP prior to a permit being issued and will assist in determining if the district can move forward with renovations.

Verbal Vote: 9 Yes; 0 No; Motion Carried

ATHLETICS COMMITTEE

Mr. Fleischman made a motion to approve the supplemental contracts for the 2015-16 school year. This motion was seconded by Mrs. Helsing. Discussion was held regarding the assistant athletic directors. It was noted that both positions are included in the list of supplemental contracts being voted on, and the money is in the budget. Mrs. Kaszer inquired about the columns labeled 2016-17 and 2017-18 school years, are these projected – Yes, projected increases for the future, only approving 2015-16. Mrs. Kaszer also inquired if all clearances for these coaches been received. Mr. Fullen addressed and advised yes, they have been.

Mr. May requested that the board go into executive session. Dr. Rose advised that the board was going into executive to discuss the supplemental contracts and will be returning to vote. Executive session began at 9:14PM.

Returned at 9:21PM. Dr. Fleischman made a motion to amend the list of supplemental contracts to list the assistant yearbook director position as to be determined, and open, until an individual is identified to assist Mr. McCowin. Mr. Young seconded the motion.

Verbal Vote: 9 Yes; 0 No; Motion to Amend Carried

Dr. Rose moved to return to the original motion, Mr. Pander seconded.

Verbal Vote: 9 Yes; 0 No; Motion to Amend Carried

A motion was made by Mr. Fleischman and seconded by Mr. Yonkee to permit the Blackhawk Football Mothers to have fireworks at the home football games pending all the necessary forms. Mr. May inquired about any liability issues. Mr. Fullen advised that insurance is aligned.

Verbal Vote: 9 Yes; 0 No; Motion Carried

ADMINISTRATIVE LIAISON

Dr. Kerber provided an update to the board. Highlights included:

- Her presentation regarding goals and testing scores will be deferred to the next meeting due to length of this meeting.
- Tuesday was the first day of school; had a smooth opening
- There are currently 24 kindergarten students per class at Northwestern. Will monitor over the next couple of weeks and if there are any late registrations the board may consider adding an additional class.
- Grants are being written for a School to Work Program and a STEM enhancement program.
- Has met with State Representative Jim Marshall; discussed the state budget situation

TRANSPORTATION COMMITTEE

Mr. May motioned to approve the 2015-16 list of bus drivers. This motion was seconded by Ms. Aquino.
Verbal Vote: 9 Yes; 0 No; Motion Carried

A motion was made by Mr. May to approve the 2015-16 bus schedule as submitted. Mr. Pander seconded this motion. Dr. Kerber noted that there was 1 minor issue but it has been resolved. The timing of the busses to the high school, considering the work being done on Blackhawk Road, has not been an issue. Mr. May questioned the routes and inquired if the district has spoken with McCarter's – Yes.

Verbal Vote: 9 Yes; 0 No; Motion Carried

FOOD SERVICE COMMITTEE

Mr. May made a motion to approve the 2015-16 cafeteria budget. Mr. Yankee seconded this motion.
Verbal Vote: 9 Yes; 0 No; Motion Carried

NEGOTIATIONS COMMITTEE

No Report

POLICY COMMITTEE

Mr. Young noted that there is an information item: Policy 223, Use of Motor Vehicles. He noted that the policy does allow for rules to be developed. Those will go into effective with the start of the school year.

BOARD/STAFF ENRICHMENT

A motion was made by Mr. Young to approve the following conference:

- a. Tim Linkenheimer, University of Pittsburgh CHS accreditation meeting, University of Pittsburgh, September 10, 2015, \$15 expenses budgeted.
- b. Tim Linkenheimer, Gifted Consortium Meeting, BVIU, September 11, 2015. \$15 expenses budgeted.
- c. Jeff Tripodi, Beaver County Gifted Consortium planning session, BVIU, September 11, 2015 \$15 expenses budgeted.

Mr. Pander seconded this motion. Mr. Yankee asked to always have the cost of the conferences noted on the agenda as seen on this agenda.

Verbal Vote: 9 Yes; 0 No; Motion Carried

VOCATIONAL-TECHNICAL SCHOOL

Mrs. Kaszer advised that the first day at BCCTC was August 25th. The monthly meeting is scheduled tomorrow evening, August 27, 2015; will have more to report next month.

PSBA LEGISLATIVE COMMITTEE

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

Visitors

Mr. Bob Clendennen, Patterson Township, spoke on item 10.1 the cafeteria budget. He had requested an informational packet and it was not included. Mr. Clendennen also addressed the budget and the superintendent's salary. He asked if the presentation made by Eackles on August 10th will be provided, as it looks like there was deliberation. Mr. Bareford stated that the deliberation was done this evening. Mr. Clendennen inquired if the presentation from the August 10, 2015 will be presented to the public. Mr. Pander advised that it was the same presentation that was previously given to the public. Mr. Clendennen will send an AIA document to Mr. Fleischman and Mr. Pander. He also spoke on the \$27-32,000 still outstanding to the architectures for the Highland Middle School project.

Mr. Jarrod McCowin, Chippewa Township, explained the Yearbook Supplementals and the two roles. Wish to clarified that he was offering to assume the duties of both roles; not taking double pay for the same work.

Administration

No Comments

Solicitor

No Comments

School Directors

Ms. Aquino addressed the scheduling conflicts she encounters when meeting dates are changed. Every effort is being made to attend board meetings.

Mr. Pander addressed policy 9.06 in regard to the conversation during the last meeting between Mr. Berchtold and Mr. Fleischman. Mr. Pander apologized to Mr. Fleischman for allowing that conversation to occur. Mr. Pander has discussed this policy with the solicitor and advised if anyone has additional concerns to be see Mr. Bareford.

Mr. Pander noted that he visited Northwestern and is proud of the work done by the custodians over the summer preparing the school for the new year.

Mr. Fleischman extended his appreciate to Mr. White for the Women's Lacrosse program and the opportunities that it has provided the Blackhawk students.

Mr. Fleischman noted that the Blackhawk Band is doing a salute to Donnie Iris during their half-time show and encourages everyone to go out to the games to view it.

Mr. Fleischman advised of a few adjustments being made in athletics including:

- Moving the adult basketball to a later time to allow younger players more time.
- Exploring the inventory of uniforms to ensure they are up to date.
- Appreciate the financial report each month.
- Thanked Mr. Fullen for keeping the cost to our youth organizations the same.
- Reentry policy for the football games.

Mr. Young asked to have the Student Representative added under additional business on the agenda.

Mr. Simms noted that it is been a great first 2 days and he looks forward to working with the board.

Ms. Aquino noted that her daughters have enjoyed the start of the school year.

Mr. Yonkee requested a letter from Dr. Rose stating the reason for his removal from the negotiation committee. Mr. May expressed his concern to have a board member present during negotiations. Mr. Bareford repeated his previous caution of not discussing how the board positions itself during negotiations in the course of an open meeting. He addressed the fiduciary responsibility to the district and people of the community as an elected official.

Next meeting will be September 10, 2015. There will be an executive session if needed.

The meeting was adjourned at 9:51pm.

Submitted by Missy Kaszer
Blackhawk School Board Secretary